

EL PASO COUNTY HOSPITAL DISTRICT  
BOARD OF MANAGERS :MEETING MINUTES

TUESDAY, JULY 12, 2022 - 3:00 P.M.  
EIGHTH FLOOR BOARD ROOM

| <u>PRESENT</u>   | <u>OTHERS</u>  |
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| Henry Gallardo, Board Chair<br>Joy Martinez, Board Vice Chair (remote)<br>Kristina Mena, Ph.D., Board Secretary<br>Anna Perez, Ed.D., Board Member<br>Carlos Martinez, Board Member<br>Steve DeGroat, Board Member<br>Veronica Carbajal, Board Member (remote) | R. Jacob Cintron, President & CEO<br>Jennifer Carrasco, Exec. Asst. to the Board of Managers<br>Michael Nufiez, District Chief Financial Officer<br>Omar Villa, Chief Legal Officer<br>Dr. Joel Hendryx, Chief Medical Officer<br>Jon Law, Chief Strategic Officer<br>Ryan Mielke, Dir. of Public Affairs<br>Amy Daher, Chief Nursing Officer<br>Myron Lewis, Director of Pharmacy<br>Dr. Hans Brockhoff<br>Dr. Arshad Kaleem<br>Dr. Enrique Shubert |
| <u>ABSENT</u><br>None  | <u>REMOTE PARTICIPANTS:</u><br>Brandon Gardner      Lorena Navedo<br>Carol Smallwood      Maria Zampini<br>Cathy Gibson      Omar Garza<br>Dave Thomsen      Ray Davis<br>Eddie Sosa      Ruben Vogt<br>Haley Francis      Sito Negron<br>Janice Harris      John Runkles<br>John Runkles      Leticia Flores  |

**1, 2, & 3. CALL TO ORDER**

Mr. Henry Gallardo, board chair, called the meeting to order at 3:02 p.m. on Tuesday, July 12, 2022. A quorum was established. No one signed up for public comment.

**CONSENT AGENDA**

**ACTION: MOTION** to approve the consent agenda items #4-10 (listed below) was made by Mr. DeGroat and seconded by Dr. Perez. The vote was Mr. Gallardo, Yes; Ms. Martinez, Yes; Dr. Mena, Yes; Dr. Perez, Yes; Mr. Martinez, Yes; Mr. DeGroat, Yes. Motion carried.

**4. Approve the minutes of the Board of Managers meeting held on June 14, 2022.**  
(Tab A)

**5. Approve the El Paso County Hospital District combined Financial Statements for May 2022.**  
(Tab B) (Finance Committee)

**6. Approve and authorize the President and CEO to negotiate and execute an amendment to the inter-local agreement with the City of El Paso for paramedic and fleet maintenance services for the Mobile Stroke Unit.**  
(Tab C) (Finance Committee)

7. Approve and authorize the President and CEO to negotiate and execute the Air /Ground Transport Services contract (RFP#851-03-22-001).  
(Tab D) (Finance Committee)

8. Approve and authorize the President and CEO to negotiate and execute an agreement with Medline Industries for medical-surgical supplies.  
(Tab E) (Finance Committee)

9. Approve and adopt the following policies:  
(Tab F)(Finance & PAC Committees)

- A. Disposition Procedures for Salvage or Surplus Property (F-5)
- B. RFP, RFQ and Billing Solicitation Response Evaluation (F-16)
- C. Patient Requests for Billing Audits (F-19)
- D. Telemedicine Credentialing (MS-113)

10. Approve the following Medical Staff requests:  
(Tab G) (PAC Committee)

- 1. Temporary Privileges
- 2. Initial Medical Staff Applications
- 3. Initial Allied Health Professional Applications
- 4. Medical Staff Reappointments and Renewal of Privileges
- 5. Allied Health Professional Reappointment and Renewal of Privileges
- 6. Additional Privileges
- 7. Change in Category Status/Privileges
- 8. Request for Leave of Absence/Resignation/Relocation
- 9. Suspensions and Reinstatements
- 10. Automatic termination per Bylaws Article VIII 8.1.6
- 11. Other Business
- 12. Focused Professional Practice Evaluations
- 13. Ongoing Professional Practice Evaluations

#### **REGULAR AGENDA**

11. Receive and take appropriate action on the CEO Report for the El Paso County Hospital District d/b/a University Medical Center of El Paso.

The Board of Managers received a verbal update on behalf of EPCHD d/b/a UMC. Mr. Cintron presented on the following topics:

- Certificates of Obligation
- UMC Vaccination Program Honored Nationally
- COVID-19 Update
- Government Relations
  - Hospital Augmented Reimbursement Program

**ACTION: MOTION** to accept the CEO report was made by Mr. DeGroat and seconded by Dr. Mena. The vote was Mr. Gallardo, Yes; Ms. Martinez, Yes; Dr. Mena, Yes; Dr. Perez, Yes; Ms. Carbajal, Yes; Mr. Martinez, Yes; Mr. DeGroat, Yes. Motion carried.

**12. Receive and take appropriate action on an update on behalf of El Paso Children's Hospital.**

The Board of Managers received an update on behalf of El Paso Children's Hospital (EPCH). Dr. Cindy Stout, CEO of EPCH, presented on the following topics:

- COVID-19 Vaccination Site
- Ribbon Cutting Ceremony for Rehab Outpatient Clinic
- Empower & El Paso Lion's Club Virtual Cooking Class
- EMS Week
- Physician Forums
- Once Upon a Room
- Patient High School Graduation Ceremony

**ACTION: MOTION** to accept the update on behalf of EPCH was made by Dr. Perez and seconded by Mr. DeGroat. The vote was Mr. Gallardo, Yes; Ms. Martinez, Yes; Dr. Mena, Yes; Dr. Perez, Yes; Ms. Carbajal, Yes; Mr. Martinez, Yes; Mr. DeGroat, Yes. Motion carried.

**13. Receive a presentation on the Head & Neck Cancer Service line at University Medical Center El Paso.**

The Board of Managers received a presentation by Dr. Hans Brockhoff, D.D.S., M.D., Surgeon. A request was made to take the remainder of the presentation into executive session to receive a quality report. Mr. Villa, chief legal officer, stated that pursuant to Texas Health and Safety Code §161.032(b)(2) this was allowed.

**ACTION: MOTION** to receive a quality report for Head & Neck Surgery Line pursuant to Texas Health and Safety Code §161.032(b)(2) made by Mr. DeGroat and seconded by Mr. Martinez. The vote was Mr. Gallardo, Yes; Ms. Martinez, Yes; Dr. Mena, Yes; Dr. Perez, Yes; Ms. Carbajal, Yes; Mr. Martinez, Yes; Mr. DeGroat, Yes. Motion carried.

The Board of Managers convened Executive Session at 3:46 pm.

**EXECUTIVE SESSION**

*13. (continued) The Board of Managers received the quality report of the Head & Neck Surgery Line, pursuant to Texas Health and Safety Code §161.032(b)(2). No action was required.*

**14. Discuss legal requirements for posting under the Texas Open Meetings Act, pursuant to Texas Government Code §551.071.**

*Discussed. Action taken in Open Session.*

*Any action taken as a result of this discussion will be taken at the opening of this meeting after closed session, or at a subsequent meeting*

**OPEN SESSION**

The Board of Managers re-convened Open Session at 4:53pm.

**15. Take appropriate action on posting requirements under the Texas Open Meetings Act.**

Based on the discussion during executive session, the Board of Managers took action on this item. The motion read into record is as follows:

*To direct staff to add telephone number to agenda for accessing meetings via telephone and to post the approved minutes to the UMC website. These are items which go above and beyond the requirements stated under the Texas Open Meetings Act*

**ACTION: MOTION** to approve motion as read into record was made by Mr. DeGroat and seconded by Mr. Martinez. The vote was Mr. Gallardo, Yes; Ms. Martinez, Yes; Dr. Mena, Yes; Dr. Perez, Yes; Ms. Carbajal, Yes; Mr. Martinez, Yes; Mr. DeGroat, Yes. Motion carried.

**16. Adjournment.**

**ACTION: MOTION** to adjourn the meeting was made by Mr. DeGroat and seconded by Mr. Martinez. The meeting was adjourned at 4:55 p.m.

  
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Henry Gallardo, Board Chair

  
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Kristina Mena, Ph.D., Board Secretary